

## Board of Directors' Meeting Minutes

**Date:** August 21, 2015

**Time:** 7:30 a.m.

**Meeting attended by:** **Board of Directors:** Brubaker, Dzurik, Gordon, Hammel, Houck, Musser, Ulrich, and Weibel. **Staff:** Warner, Adams, Clabaugh, Marsh, McGuire, Norris, Olson, Pruden, Ramsden-Herr, Reider, Rutter, Sandoe (via Skype), Saylor, Vollmer, Wilhelm, Wireback, and Zorbaugh. **Also present were:** Solicitor Alex Henderson and Associate Brandon Harter, Hartman, Underhill & Brubaker; Steve Gabrielle, Mark Messics, and Roger Seminara, Talen Energy; Jim Klecko, Covanta; and citizens as listed on the attached sign-in sheet.

**Board members absent:** Deerin

**Chairperson Ulrich** requested a moment of silence followed by the pledge to the flag.

### APPROVAL OF THE MINUTES

**Chairperson Ulrich** asked for any additions or corrections to the meeting minutes. Being none, a motion was requested to approve the Minutes of June 19, 2015 as distributed.

**Motion:** L. Houck

**Seconded:** M. Brubaker

**Adopted Unanimously**

### PUBLIC COMMENT

There was no public comment.

### "BEHIND THE SCENES" STAFF MEMBER

Rick Rutter, Network Administrator, discussed his role at LCSWMA.

**CHIEF EXECUTIVE OFFICER - Mr. Warner** reported on the following:

- Introduced new staff members, Mark Reider and Erin Saylor.
- The Clean Power Plan and its effect on LCSWMA's WTE facilities was discussed.
- July finances were very near budget. The year-to-date surplus was over \$5 million.
- The July DEP hearing on the Frey Farm Landfill Vertical Expansion was discussed.
- Regarding the Lancaster WTE Facility, the Power Purchase agreement with First Energy expires on January 31, 2016, after 25 years. LCSWMA can then sell into the market and add up to four revenue sources, including Renewable Energy Credits, Capacity Payments, etc. In the future, steam to Perdue offers an added revenue stream, along with the possibility of electric sales.

**ACTION ITEMS:**

**1. Resolution 2015-3: Approving Purchase of 2037 River Road, Bainbridge, PA**

Chairperson Ulrich asked for a motion to approve the purchase.

**Motion:** J. Musser                      **Seconded:** B. Hammel                      **Adopted Unanimously**

**2. Resolution 2015-4: Approving Assignments of Contracts (PPE Energy formerly Talen)**

Chairperson Ulrich asked for a motion to approve the contracts.

**Motion:** R. E. Gordon                      **Seconded:** S. Dzurik                      **Adopted Unanimously**

**CHIEF OPERATING OFFICER - Mr. Zorbaugh** reported on the following:

- July was a very busy month at all facilities, with heavy customer traffic and waste tons. Maintenance projects and seasonal site work remain busy.
- Three facilities were inspected by PADEP and were found to be operating well within regulatory parameters.
- SRMC:
  - Power production was low due to unscheduled downtime on two units and the loss of efficiency from the cooling tower during hot weather.
  - Boiler availability was 91.7%, which was 1.4% above the YTD average.
- WTE:
  - Boiler Availability was 97.3% for the month. The kWh/ton was below the contract guarantee (556 kWh/ton vs. 558 kWh/ton).
- FFLF:
  - Staff spent considerable time managing waste deliveries to ensure the 2,000-ton-per-day maximum daily volume limit was not exceeded.
- TSC:
  - Photos were shown of the new Titan walking-floor transfer trailers, which are significantly lighter and are expected to save 500 trips or more, annually, out of the Transfer Station. All transfer trailers will eventually be swapped with this type of trailer.
  - All trailers will be wrapped using a thick vinyl, which provides the opportunity for LCSWMA messaging and better cleanliness (wrapped trailers are easier to wash).
- HHW:
  - Customer visits continue to exceed last year's record year by 12% YTD.

- E-waste continues to be the main material delivered to the facility. This is the first time the growth is below double digits (3.7% YTD). A lighter generation of electronics accounts for this trend.

**CHIEF FINANCIAL OFFICER** – *Mr. Pruden* reported on the following:

- RACP funds, originally budgeted to be received in May, were received in August.
- C/D deliveries were 7.3% above budget. SRMC showed significant improvement in deliveries of this material.
- Landfill deliveries exceeded budget due, in large part, to some event-related business.
- Energy revenues at Lancaster WTE were up, which helped to reduce lower revenues at the SRMC, from some unexpected boiler downtime.
- Metal sales were down due to the drop in commodity prices, which resulted in a shortfall to budget of just over \$100,000. The pricing for metal is not expected to improve much by year's end.
- Administrative Expenses were over budget, specifically due to the Hay Group's work with long-term organizational planning.
- There were no withdrawals from the reserve balance in July.
- The CAPEX chart was reviewed with the Board.

**ACTION ITEM:**

***1. Summary of Disbursements***

**Chairperson Ulrich** asked for a motion to approve the disbursements for July and June 2015 totaling \$14,334,281.

**Motion:** R. E. Gordon

**Seconded:** L. Houck

**Adopted Unanimously**

**CAPITAL PROJECTS** – *Mr. Wilhelm* reported on the following:

- SRMC TMA Building Construction:
  - Work on TMA building is progressing well. The roof is completed and 60% of the exterior siding is completed.
  - Half of the tipping floor was poured. A large pour (approximately 400 cubic yards of concrete) is scheduled, for the second half of the floor, the week of August 24<sup>th</sup>.
  - Substantial Completion date is September 30<sup>th</sup>.
- FFLF:
  - All buildings have been demolished from the former Frey Dairy Farm property. The concrete was broken, crushed, and stockpiled for use later as road-base material.
  - Substantial completion is anticipated for August 31<sup>st</sup>.

- Northwest Lancaster County River Trail:
  - Work began on the 1.5-mile stretch of trail between Marietta and Columbia (layout, clearing, building truck turnaround areas, etc.). Placement of stone will begin in September, with paving scheduled for mid-October.
  - The County will be paying LCSWMA \$450,000 to build this section of trail.
  - LCSWMA is managing the project for Marietta to build a 2.6-mile segment through the Borough. The bid packages were drafted by LCSWMA for Marietta Borough.
  - The largest challenge in the Marietta Borough section is the installation of a 95-foot bridge. Bids for the bridge foundation and placement are due on September 3<sup>rd</sup>.
  - Trail work and placement will occur in the fall of 2015.
  - All work in Marietta is paid by a DCNR grant to the Borough.

**ACTION ITEMS:**

***1. Award Bids for Administration Building Lunch/Breakroom at the TSC***

Chairperson Ulrich asked for a motion to award the contracts.

**Motion:** K. Weibel

**Seconded:** L. Houck

**Adopted Unanimously**

***2. Resolution 2015-5: Purchase of 3106 River Road, Conestoga***

Chairperson Ulrich asked for a motion to approve this property purchase.

**Motion:** S. Dzurik

**Seconded:** B. Hammel

**Adopted Unanimously**

**TECHNICAL SERVICES – Mr. Norris** reported on the following:

- LCSWMA's new Environmental Manager, Mark Reider, was introduced and his areas of experience and responsibilities were discussed.
- FFLF:
  - DEP indicated, at the Public Hearing held in Manor Township on July 28<sup>th</sup>, it would accept public comment on the permit application until issuance of the first technical review letter.
- SRMC:
  - Work continues on the ash-landfill expansion design and assembly of the permit application for this possible future project.
  - PADEP approved the initial submittal for the new continuous-emissions monitoring (CEM) equipment scheduled for installation in 2016.

- All permit-related monitoring and reporting requirements scheduled for completion were finished in July, with emphasis on 2<sup>nd</sup>-Quarter and Semi-Annual routine submissions.

**ACTION ITEMS:**

***1. Approval of Professional Services Agreement for Field Services and Laboratory Analytical Work***

Chairperson Ulrich asked for a motion to approve the Agreement.

**Motion:** K. Weibel                      **Seconded:** S. Dzurik                      **Adopted Unanimously**

**BUSINESS DEVELOPMENT, PLANNING, AND RECYCLING** – *Mr. Adams* reported on the following:

- An overview of LCSWMA's new business development manager's, Erin Saylor, position and qualifications was given.
- INASHCO ash processing results were discussed. The ash from Harrisburg is harder to process due to the moisture content and amount of unburns. Options for an effective solution are being reviewed.
- Communications:
  - Slides were shown depicting the various events LCSWMA was part of in July.
  - The Year-in-Review (annual report) was completed, printed, and distributed where necessary or requested.
- Recycling:
  - The main objective of LCSWMA's Recycling Department is to help municipalities with collection contracts, programs, and ordinances. Municipalities save money for residents because LCSWMA provides continuity with the process.
  - A slide shown for the Average Annual Household Fee for Weekly Curbside Contract Collection showed only an 8% increase from 2006 until 2015.

**ACTION ITEMS:**

***1. Lancaster WTE Renewable Energy Certificates (RECs) Sale Agreement***

Chairperson Ulrich asked for a motion to approve the Agreement.

**Motion:** R. E. Gordon                      **Seconded:** M. Brubaker                      **Adopted Unanimously**

***2. Award Contract for NWLCRT On-Trail Directional Signage***

Chairperson Ulrich asked for a motion to approve the Contract.

**Motion:** J. Musser                      **Seconded:** M. Brubaker                      **Adopted Unanimously**

**3. Resolution 2015-6: Extension of Real Estate Option Agreement Between LCSWMA and Perdue AgriBusiness and Corrective Deed**

Chairperson Ulrich asked for a motion to approve the Agreement.

**Motion:** S. Dzurik

**Seconded:** B. Hammel

**Adopted Unanimously**

**CITIZENS ADVISORY COMMITTEE**

The next CAC meeting is scheduled for November.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

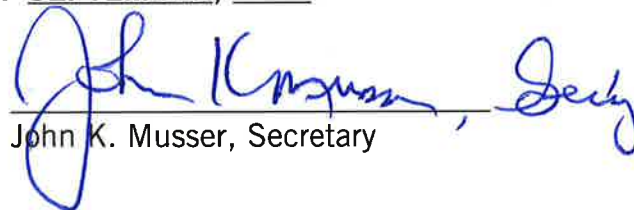
Chairperson Ulrich asked for a motion to adjourn the meeting at 9:30 a.m.

**Motion:** M. Brubaker

**Seconded:** K. Weibel

**Meeting Adjourned**

**APPROVED BY THE BOARD OF DIRECTORS OF THE LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY THIS 18<sup>th</sup> DAY OF SEPTEMBER, 2015.**

A handwritten signature in blue ink, appearing to read "John K. Musser, Secretary", is written over a horizontal line. The signature is stylized and cursive.

John K. Musser, Secretary

**LCSWMA BOARD/STAFF**  
**Board of Directors' Meeting**  
**August 21, 2015**

Name	Affiliation
Kirk Weibel	LCSWMA
Mike Brubaker	LCSWMA
Les Houch	"
Scott Ulrich	"
Steve Davis	"
John Crum	"
Ed Gordon	"
Barb Hammel	"
Jim Wilson	"
Alex Anderson	HUB
Robert Zorbaugh	LCSWMA
Jay Ruder	" "
Dave Wilhelm	"
Brooks K. Norris	"
Tom J. [unclear]	"
Mark Dreider	"
Rick Rutter	"
Erin Saylor	" "
Nehelle Marsh	"
Allison Vollmer	"
Sandy [unclear]	"
Cathy Dabugh	"
Carol Olson	"
Yerli AlWitball	"
Brandon Hart	HUB

