



Board of Directors • Meeting Minutes

DATE: October 21, 2016

TIME: 7:30 a.m.

Attendance

BOARD OF DIRECTORS: Deerin, Dzurik, Gordon, Hammel, Houck, Musser, Ulrich, and Weibel.

STAFF: Adams, Capots, Clabaugh, Lane, Marsh, Olson, Paton, Roberts, Sandoe, Saylor, Warner, Wireback, and Zorbaugh.

ALSO PRESENT: Solicitor Alex Henderson with Nikolaus & Hohenadel LLP, Jim Klecko with Covanta, and citizens as listed on the attached sign-in sheet.

BOARD OF DIRECTORS ABSENT: Brubaker

Opening

Chairperson Ulrich requested a moment of silence followed by the pledge to the flag.

Approval of Minutes

Chairperson Ulrich asked for any additions or corrections to the meeting minutes. Being none, a motion was requested to approve the Minutes of September 22, 2016 as distributed.

Motion: B. Hammel

Seconded: S. Dzurik

Adopted: Unanimously

Public Comment

There was no public comment.

Staff Highlight

Jeff Musser, Environmental Technician, discussed his role at LCSWMA.

Chief Executive Officer

Mr. Warner reported on the following:

- Professional Development being led by The Hay Group/Korn Ferry--Mr. Warner outlined each Executive Team member's project and the role of a Project Advisor, for which Board Members were invited to participate in that capacity if they so desired.

Chief Operating Officer

Mr. Zorbaugh reported on the following:

- All LCSWMA facilities remained very busy with the continued trend of robust tonnages and customer traffic. Facility operations ran very smoothly for the month managing inbound waste volumes, completing site maintenance activities and continuing site improvement projects. All facilities continued to maintain compliance with all regulatory permits.

Action Items

1. BOARD ACTION NO. 2: CONTRACT AWARD OF THE FREY FARM LANDFILL BASIN-A SPILLWAY REPLACEMENT PROJECT

Chairperson Ulrich asked for a motion to approve the Frey Farm Landfill Basin-A Spillway Replacement Project Contract to Stonewood Landshaping totaling \$39,400.00.

Motion: J. Deerin

Seconded: S. Dzurik

Adopted: Unanimously

Chief Financial Officer

Mr. Lane reported on the following:

- LCSWMA's September surplus of \$630k exceeded budget by \$235k.
- Strong tipping revenues more than offset a shortfall in energy revenues for the month.
- YTD, LCSWMA's net surplus increases to \$7,832k vs. a budgeted \$6,891k.

Action Items

1. BOARD ACTION NO. 3: SUMMARY OF DISBURSEMENTS

Chairperson Ulrich asked for a motion to approve the disbursements for September 2016 totaling \$5,824,443.35.

Motion: J. Musser

Seconded: R. E. Gordon

Adopted: Unanimously

Chief Business Development Officer

Mr. Adams did not report on any items this month.

Action Items

1. BOARD ACTION NO. 4: RESOLUTION NO. 2016-10: AMENDMENT TO THE SRMC EFFLUENT WATER REUSE SYSTEM AGREEMENT.

A resolution Authorizing and Approving the Chief Executive Officer to take all actions which are necessary to execute and deliver the Amendment to the Effluent Agreement.

Chairperson Ulrich asked for a motion to approve Resolution No. 2016-10

Motion: R. E. Gordon

Seconded: K. Weibel

Adopted: Unanimously

Director of Business Solutions

Ms. Marsh reported on the following:

- Perdue continues to make good progress with construction of the soybean processing plant in Conoy Township.

Action Items

1. BOARD ACTION NO.5: COOPERATION AGREEMENT WITH MARIETTA BOROUGH FOR THE NORTHWEST LANCASTER COUNTY RIVER TRAIL

Chairperson Ulrich asked for a motion to authorize the CEO to execute the cooperation agreement

as presented.

Motion: J. Musser

Seconded: J. Deerin

Adopted: Unanimously

Deputy Chief of Human Resources

Ms. Wireback reported on the following:

- The 2017 Healthcare renewal through the Intergovernmental Insurance Cooperative (IIC) was received with an increase of 7.4%, or \$100k. Since joining the IIC in 2012, LCSWMA has seen healthcare premiums increase an average of 5.4%.
- Currently, LCSWMA's cost for healthcare per full-time employee is \$14,600. The Authority has seen an 18.9% average increase over a nine-year period.

Deputy Chief of Community Relations

Ms. Sandoe reported on the following:

- LCSWMA is pleased with the positive vote by the Manor Township Supervisors in September, approving the Petition by LCSWMA for a text amendment to the Manor Township zoning ordinance and rezoning of four parcels, related to the Frey Farm Landfill Vertical Expansion project.
- LCSWMA anticipates receiving its Harms/Benefit letter from DEP later this fall, which is a deliverable that closes out the Phase 1 Review of the project. Meanwhile, staff continues work on preparation of bid documents for construction work, to hopefully begin summer 2017.
- The Burg, a Harrisburg publication, ran a full piece on LCSWMA's operational improvements and revitalization efforts at the SRMC facility.
- Large lettering (name) and LCSWMA's logo was installed at the Lancaster WTE facility, which has been well received.
- The 15th Annual Manor Township meeting is scheduled for the evening of November 16th at the Rieber House. The fall Citizens Advisory Committee meeting is also scheduled for November 16th.

Adjournment

The Board Meeting adjourned after the Executive Session to discuss Personnel matters. No Board action was taken.

APPROVED BY THE BOARD OF DIRECTORS OF THE LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY THIS 18th DAY OF November, 2016.


John K. Musser, Secretary