



JOB DESCRIPTION

Position Title: <u>Truck Driver</u>	Department: <u>Operations – SRMC</u>
FLSA Status: <u>Non Exempt (Hourly)</u>	Supervisor Title: <u>Assistant Manager, SRMC</u>
Effective Date: <u>May 2016</u>	Working Status: <u>Full Time</u>

Job Summary:

Responsible to operate Authority vehicles (Truck Tractors, Dump, Roll-off, and other trucks) to transfer waste and residual ash between the Susquehanna Resource Management Complex (SRMC) Facility and assigned destination in a safe, efficient, and courteous manner.

Job Responsibilities:

- Advance LCSWMA's mission, philosophy, and commitment to the community by embracing these values and demonstrating them in your everyday activities.
- Safely and efficiently operate Class B and greater motor vehicles.
- Comply with Pennsylvania motor vehicle laws in relation to operating motor vehicles.
- Maintain knowledge of LCSWMA Rules and Regulations and waste disposal.
- Safely operate vehicles on uneven unpaved terrain.
- Perform all duties in a safe and efficient manner.
- Check assigned equipment daily for proper maintenance and complete Daily Maintenance Reports.
- Checks and maintains oil, power steering, hydraulic, fuel, water, and washer fluid levels daily.
- Reports any repairs needed to appropriate personnel.
- Maintain knowledge of LCSWMA Rules and Regulations.
- Maintain cleanliness of work area and assigned equipment.
- Maintain proper operation of assigned equipment.
- Perform all duties in a safe and efficient manner, and according to applicable laws.
- Obeys all LCSWMA rules, regulations, and safety programs.
- Uses LCSWMA radio communication systems in appropriate manner.
- Operate trailer doors, and clean debris from trailer beds, clean stuck ash from dump beds, and door seals.
- Changes tires, as necessary.
- Support a culture of safety by performing all responsibilities in accordance with LCSWMA safety policies and procedures and take a proactive approach to ensure a safe working environment for employees and customers.
- Perform all work within Environmental Management System policies in order to comply with procedures.

Education, Training or Certification:

- High school diploma or acceptable equivalent.
- Knowledge of LCSWMA Rules and Regulations and waste disposal procedures required by LCSWMA.
- Valid Class B or higher Pennsylvania drivers license
- Able to obtain and maintain DOT medical card.



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Technical Competencies:

- Fluently speak, read, and write English.
- Basic reading, and writing skills and comprehension.
- Understanding of Pennsylvania Motor vehicle laws.
- Work cooperatively and diplomatically with visitors, coworkers, and vendors of varying socioeconomic backgrounds.
- Hear and communicate accurately and courteously via two-way radio and in person.
- Effectively handle stressful or sensitive situations.

Work Environment and Physical Demands:

- Employees in this position normally perform work in a variety of environments, ranging from indoor climate controlled to the unpredictable outdoor weather conditions, and exposure to high levels of dust and strong trash odors.
- Frequently reach and bend to unload trucks.
- Sit for extended periods of time.
- Frequently bend, reach, push and pull to safely and efficiently hook and unhook trailers.

Equipment Used:

- Class C motor vehicle
- Broom/shovel
- Two-way radio
- Trucks (Class A and/or B CDL license)
- Various safety equipment (hard hat, vests, harness, respirator, etc.)

Work Hours

Day shift, 40+ hours per week, which may include Saturday 6:30 a.m. to 11:00 a.m., but those hours may vary depending on workload, and special projects.

Behavioral Competencies:

- **Teamwork and Collaboration:** Works cooperatively as part of a team and collaboratively with peers, internally and externally. Specifically, cooperates; for example, supporting team decisions.

I have read and understand the above position description. This job description is not intended to be, and should not be construed as, an all-inclusive list of responsibilities, skills efforts or working conditions associated with the position. I understand that it does not constitute an employment contract, that my employment is at-will for an indefinite period of time, and that the organization may change wages, benefits, conditions and responsibilities at any time.

Employee Name: _____ **Signature:** _____ **Date:** _____

Manager Name: _____ **Signature:** _____ **Date:** _____