Board of Directors • Meeting Minutes

DATE: June 21, 2019
TIME: 7:30 a.m.

Attendance

BOARD OF DIRECTORS: Deerin, Dzurik, Gordon, Houck, Musser, Rettew, Ulrich, and Weibel.
STAFF: Adams, Capots, Henderson (Legal Counsel), Johnson, Kaufmann, Kohr, Marsh, Morrison, Roberts, Sandoe, Saylor, Wireback, Youngs, and Zorbaugh.

ALSO PRESENT: Citizens as listed on sign-in sheet.

BOARD OF DIRECTORS ABSENT: Brubaker

Opening

Chairperson Deerin requested a moment of silence followed by the pledge to the flag.

Approval of Minutes

Chairperson Deerin asked for any additions or corrections to the meeting minutes. Being none, a motion was requested to approve the minutes of May 17, 2019 as distributed.

Motion: R. E. Gordon  Seconded: S. Dzurik  Adopted: Unanimously

Public Comment

None

Chief Executive Officer

Mr. Zorbaugh highlighted year-to-date trends related to finances, tonnage volumes, and the recycling market. Mr. Zorbaugh also highlighted the success of the temporary Transfer Station Complex closure.

Chief Financial Officer

Mr. Youngs provided a detailed report on monthly financials, including tonnages, revenues, expenses, and net surplus, as well as mid-year financial trends. Mr. Youngs also noted the continued improvements in collecting on past due accounts.

Action Items

2. BOARD ACTION NO. 2: MOTION TO APPROVE DISBURSEMENTS FOR MAY

Chairperson Deerin asked for a motion to approve Disbursements for May in the amount of $8,486,406.00.

Motion: J. Musser  Seconded: K. Weibel  Adopted: Unanimously

3. BOARD ACTION NO. 3: A/V EQUIPMENT AND INSTALLATION SERVICES FOR BOARDROOM TECHNOLOGY UPGRADES

Chairperson Deerin asked for a motion to approve the A/V equipment and installation services for boardroom technology upgrades in the amount of $30,436.00.
Motion: J. S. Ulrich  Seconded: G. Rettew  Adopted: Unanimously

Chief Operating Officer

Mr. Adams reported on revenue per ton and contract refuse trends, as well as upcoming changes to the single stream tipping fee. Mr. Adams also highlighted safety milestones that were achieved.

Action Items

4. BOARD ACTION NO. 4: TSC ENTRANCE MODIFICATIONS

Chairperson Deerin asked for a motion to approve the TSC entrance modifications in the amount of $433,000.00.

Motion: L. Houck  Seconded: J. Musser  Adopted: Unanimously*

*George Rettew abstained from voting.

5. BOARD ACTION NO. 5: PURCHASE OF PICKUP TRUCK

Chairperson Deerin asked for a motion to approve the purchase of a pickup truck in the amount of $31,000.00.

Motion: L. Houck  Seconded: K. Weibel  Adopted: Unanimously

Chief Business Development Officer

Ms. Marsh reported on energy business for the month, including mid-year trends that were recognized. Ms. Marsh also noted positive DEP inspection results as our facilities continue to operate well within regulatory compliance.

Chief Human Resources Officer

Ms. Wireback reported on the Authority’s achievement in receiving the Well Workplace Award, as well as noting the safety milestones that were achieved in June.

Chief Commercial Officer

Dr. Sandoe reported on the positive progress of current Capital Projects and the significant amount of community outreach events occurring in the month.

Action Items

6. BOARD ACTION NO. 6: APPROVAL OF MAIN OFFICE RENOVATIONS

Chairperson Deerin asked for a motion to approve the main office renovations in the amount of $530,732.

Motion: J. S. Ulrich  Seconded: K. Weibel  Adopted: Unanimously

7. BOARD ACTION NO. 7: APPROVAL OF MRF PAVING

Chairperson Deerin asked for a motion to approve the MRF paving in the amount of $207,401.00

Motion: L. Houck  Seconded: S. Dzurik  Adopted: Unanimously

8. BOARD ACTION NO. 8: APPROVAL OF FFVE LANDSCAPE SYNTHESIS PLAN-STAGE 1 PLANTINGS
Chairperson Deerin asked for a motion to approve the FFVE Landscape Synthesis Plan-Stage 1 plantings in the amount of $24,935.00.

**Motion:** J. Musser  
**Seconded:** G. Rettew  
**Adopted:** Unanimously

**Adjournment**

The Board Meeting adjourned at 9:58 a.m. following an Executive Session to discuss litigation and real estate. No action was taken.

**APPROVED BY THE BOARD OF DIRECTORS OF THE LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY THIS 16th DAY OF AUGUST 2019.**

Karen M. Weibel, Secretary