

## Board of Directors • Meeting Minutes

**DATE:** June 21, 2019

**TIME:** 7:30 a.m.

### Attendance

**BOARD OF DIRECTORS:** Deerin, Dzurik, Gordon, Houck, Musser, Rettew, Ulrich, and Weibel.

**STAFF:** Adams, Capots, Henderson (Legal Counsel), Johnson, Kaufmann, Kohr, Marsh, Morrison, Roberts, Sandoe, Saylor, Wireback, Youngs, and Zorbaugh.

**ALSO PRESENT:** Citizens as listed on sign-in sheet.

**BOARD OF DIRECTORS ABSENT:** Brubaker

### Opening

Chairperson Deerin requested a moment of silence followed by the pledge to the flag.

### Approval of Minutes

Chairperson Deerin asked for any additions or corrections to the meeting minutes. Being none, a motion was requested to approve the minutes of May 17, 2019 as distributed.

**Motion:** R. E. Gordon

**Seconded:** S. Dzurik

**Adopted:** Unanimously

### Public Comment

None

### Chief Executive Officer

Mr. Zorbaugh highlighted year-to-date trends related to finances, tonnage volumes, and the recycling market. Mr. Zorbaugh also highlighted the success of the temporary Transfer Station Complex closure.

### Chief Financial Officer

Mr. Youngs provided a detailed report on monthly financials, including tonnages, revenues, expenses, and net surplus, as well as mid-year financial trends. Mr. Youngs also noted the continued improvements in collecting on past due accounts.

### Action Items

#### **2. BOARD ACTION NO. 2: MOTION TO APPROVE DISBURSEMENTS FOR MAY**

Chairperson Deerin asked for a motion to approve Disbursements for May in the amount of \$8,486,406.00.

**Motion:** J. Musser

**Seconded:** K. Weibel

**Adopted:** Unanimously

#### **3. BOARD ACTION NO. 3: A/V EQUIPMENT AND INSTALLATION SERVICES FOR BOARDROOM TECHNOLOGY UPGRADES**

Chairperson Deerin asked for a motion to approve the A/V equipment and installation services for boardroom technology upgrades in the amount of \$30,436.00.

**Motion:** J. S. Ulrich**Seconded:** G. Rettew**Adopted:** Unanimously

### **Chief Operating Officer**

Mr. Adams reported on revenue per ton and contract refuse trends, as well as upcoming changes to the single stream tipping fee. Mr. Adams also highlighted safety milestones that were achieved.

### **Action Items**

#### **4. BOARD ACTION NO. 4: TSC ENTRANCE MODIFICATIONS**

Chairperson Deerin asked for a motion to approve the TSC entrance modifications in the amount of \$433,000.00.

**Motion:** L. Houck**Seconded:** J. Musser**Adopted:** Unanimously\*

\*George Rettew abstained from voting.

#### **5. BOARD ACTION NO. 5: PURCHASE OF PICKUP TRUCK**

Chairperson Deerin asked for a motion to approve the purchase of a pickup truck in the amount of \$31,000.00.

**Motion:** L. Houck**Seconded:** K. Weibel**Adopted:** Unanimously

### **Chief Business Development Officer**

Ms. Marsh reported on energy business for the month, including mid-year trends that were recognized. Ms. Marsh also noted positive DEP inspection results as our facilities continue to operate well within regulatory compliance.

### **Chief Human Resources Officer**

Ms. Wireback reported on the Authority's achievement in receiving the Well Workplace Award, as well as noting the safety milestones that were achieved in June.

### **Chief Commercial Officer**

Dr. Sandoe reported on the positive progress of current Capital Projects and the significant amount of community outreach events occurring in the month.

### **Action Items**

#### **6. BOARD ACTION NO. 6: APPROVAL OF MAIN OFFICE RENOVATIONS**

Chairperson Deerin asked for a motion to approve the main office renovations in the amount of \$530,732.

**Motion:** J. S. Ulrich**Seconded:** K. Weibel**Adopted:** Unanimously

#### **7. BOARD ACTION NO. 7: APPROVAL OF MRF PAVING**

Chairperson Deerin asked for a motion to approve the MRF paving in the amount of \$207,401.00

**Motion:** L. Houck**Seconded:** S. Dzurik**Adopted:** Unanimously

#### **8. BOARD ACTION NO. 8: APPROVAL OF FFVE LANDSCAPE SYNTHESIS PLAN-STAGE 1 PLANTINGS**

Chairperson Deerin asked for a motion to approve the FFVE Landscape Synthesis Plan-Stage 1 plantings in the amount of \$24,935.00.

**Motion:** J. Musser


**Seconded:** G. Rettew

**Adopted:** Unanimously

### **Adjournment**

The Board Meeting adjourned at 9:58 a.m. following an Executive Session to discuss litigation and real estate. No action was taken.

**APPROVED BY THE BOARD OF DIRECTORS OF THE LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY THIS 16th DAY OF AUGUST 2019.**



Karen M. Weibel, Secretary