

# Board of Directors • Meeting Minutes

**DATE:** November 15, 2019

**TIME:** 7:30 a.m.

## Attendance

**BOARD OF DIRECTORS:** Brubaker, Deerin, Dzurik, Gordon, Houck, Musser, Rettew, Ulrich, and Weibel.

**STAFF:** Adams, Henderson (legal counsel), Kohr, Marsh, Morrison, Roberts, Sandoe, Stenson Dabney, Wireback, Youngs, and Zorbaugh.

**ALSO PRESENT:** Citizens as listed on sign-in sheet.

## Opening

Chairperson Deerin requested a moment of silence followed by the pledge to the flag.

## Approval of Minutes

### 1. BOARD ACTION NO. 1: APPROVAL OF MINUTES

Chairperson Deerin asked for any additions or corrections to the meeting minutes. Being none, a motion was requested to approve the minutes of October 18<sup>th</sup>, 2019 as distributed.

**Motion:** L. Houck

**Seconded:** M. Brubaker

**Adopted:** Unanimously

## Public Comment

None

## Chief Executive Officer

Mr. Zorbaugh thanked everyone for accommodating the offsite Board Meeting location due to continued renovations at the Main Office. He also reported positive trends with safety and environmental compliance. He also reported current market electric rates are extremely low and a high priority next year for LCSWMA will be to work with PA legislators to attempt to develop legislation to provide enhanced electric rates (rate to compare) for Waste-to-Energy facilities in PA.. He reviewed the differences between the proposed 2020 Operating Budget and the draft budget presented to the Board at the October meeting. Budgeted operating expenses were reduced.

## Presentation

### Action Item

### 2. BOARD ACTION NO. 2: RESOLUTION 2019-11 APPROVING THE THREE-YEAR GRANT AGREEMENT FOR SUSQUEHANNA NATIONAL HERITAGE AREA

Chairperson Deerin asked for a motion to approve the 3-year Grant Agreement with the Susquehanna National Heritage Area in accordance with the attached Resolution.

**Motion:** J. Musser

**Seconded:** S. Dzurik

**Adopted:** Unanimously

### Action Item

#### **3. BOARD ACTION NO. 3: RESOLUTION 2019-12 APPROVING THE THREE-YEAR BRIDGE AGREEMENT FOR MANOR TOWNSHIP**

Chairperson Deerin asked for a motion to approve the 3-year Bridge Agreement with Manor Township in accordance with the attached Resolution.

**Motion:** J. S. Ulrich

**Seconded:** K. Weibel

**Adopted:** Unanimously

### Action Items

#### **4. BOARD ACTION NO. 4: RESOLUTION 2019-13 APPROVING THE ADOPTION OF THE LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY OPERATING BUDGET, CAPITAL PROJECTS AND EQUIPMENT BUDGET, AND RULES AND REGULATIONS FOR 2020.**

Chairperson Deerin asked for a motion to approve the adoption of the Lancaster County Solid Waste Management Authority Operating Budget, Capital Projects and Equipment Budget, and Rules and Regulations for 2020 in accordance with the attached Resolution.

**Motion:** E. Gordon

**Seconded:** G. Rettew

**Adopted:** Unanimously

### Chief Financial Officer

Mr. Youngs provided a detailed report on monthly financials, including tonnages, revenues, expenses, net surplus, and the annual 903 Grant received. He also highlighted the year-to-date financial performance.

### Action Items

#### **5. BOARD ACTION NO. 5: MOTION TO APPROVE DISBURSEMENTS FOR OCTOBER TOTALING \$7,685,817.71**

Chairperson Deerin asked for a motion to approve Disbursements for October in the amount of \$7,685,817.71.

**Motion:** J. Musser

**Seconded:** L. Houck

**Adopted:** Unanimously

### Chief Operating Officer

Mr. Adams provided a detailed report on the gas leak incident that occurred at the Transfer Station Complex in October. He also provided an overview of municipal waste contracts in 22 of the 60 Lancaster County municipalities. He presented a slideshow on cost for residential waste and recycling. He also provided background information for raising the minimum fee for customers from \$30 to \$35. Finally, he reviewed tonnage trends, including total system tons, refuse, C/D, and transactions.

### Chief Business Development Officer

Ms. Marsh touched upon the current energy business including revenues, outages and grid pricing. She



provided a detailed analysis for the October energy revenues and year-to-date activities. She also provided an update from LCSWMA and ARM meeting with PA DEP at SRMC on the ashfill regrading plan. She provided details from the meeting with Capital Region Water (CWR) on the Harrisburg stormwater management fees. Lastly, she noted the positive results from inspections performed by PA DEP during the month of October which yielded no violations. Our facilities continue to operate well within regulatory compliance.

### **Chief Human Resources Officer**

Ms. Wireback reported on the 2020 healthcare renewal plan, including enrollment statistics, employee contributions and the discontinuation of the Preferred Provider Organization (PPO) Plan at the end of 2020. She also highlighted LCSWMA's continued positive safety record with 2.5M miles driven without an at-fault incident and 1,118 days without a lost-time accident.

### **Chief Commercial Officer**

Dr. Sandoe provided a detailed update on all ongoing construction projects, improvements and renovation enhancements at the main office, Transfer Station Complex, and Frey Farm Landfill Vertical Expansion (FFVE). Dr. Sandoe provided a recap of LCSWMA's community outreach and participation at the MRF Celebration, Wrightsville Bridge and the Lancaster Chamber Business Expo. Dr. Sandoe also provided a Citizens Advisory Committee (CAC) update and the 2020 established CAC meeting dates to be held at the Rieber House on April 15 and November 5.

### **Action Items**

#### **6. BOARD ACTION NO. 6: MOTION TO APPROVE CHANGE ORDER NO. 4 (FINAL) TO KINSLEY CONSTRUCTION**

Chairperson Deerin asked for a motion to approve Change Order No. 4 (Final) to Kinsley Construction, Inc for the FFVE Phase 1 Construction Project, reconciling the final contract amount to \$11,463,609.41 and yielding a net credit to the Authority in the amount of \$86,491.38.

**Motion:** M. Brubaker

**Seconded:** L. Houck

**Adopted:** Unanimously

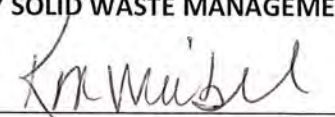
### **Other Business**

Chairman Deerin appointed L. Houck and J. Musser to the Nominating committee.

### **Adjournment**

General Counsel Henderson announced that the Board would enter into Executive Session to discuss personnel and litigation. No action was taken following the Executive Session. The Board Meeting adjourned at 10:05 a.m.

**APPROVED BY THE BOARD OF DIRECTORS OF THE LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY THIS 20th DAY OF DECEMBER 2019.**

  
\_\_\_\_\_  
Karen M. Weibel, Secretary