



Board of Directors | Meeting Minutes

DATE: February 16, 2024

TIME: 7:30 a.m.

Attendance

BOARD OF DIRECTORS: Becker, Blowers, Deerin, Dzurik, Eby, Ulrich, and Weibel.

STAFF: Adams, Barnett, M. Brown, Devaney, Fetterolf, Gross, Henderson (Legal Counsel), Marsh, Morris, Plasterer, Roy, Sultzbaugh, Ward, Weaver, Youngs, and Zorbaugh.

BOARD OF DIRECTORS ABSENT: Brubaker, Rettew.

ALSO PRESENT: Dave Sharp from Covanta, Dr. Leslie Osborne, Arthur Morris.

NOTE: This meeting of the Board of Directors was held in person and virtually. All individuals attending the meeting could hear, and be heard by, all other attendees.

Opening

In Chairperson Rettew's absence, Vice Chairperson Blowers called the meeting to order and welcomed Jacquelin Eby as the newest member of the Board of Directors before requesting a moment of silence followed by the pledge to the flag.

Public Comment

Mr. Morris introduced himself and addressed the Board with comments and questions regarding LCSWMA's Variable Compensation Guidance, compensation paid to the Executive Team, and publications regarding staff compensation. A copy of the transcript read by Mr. Morris is attached.

Chief Executive Officer

Mr. Zorbaugh opened with a recap of recent activities, including a detailed debrief of the EPA virtual public meeting held on February 7th regarding the EPA proposed regulations for large municipal waste combustors Maximum Achievable Control Technologies (MACT) in which he and staff participated. Mr. Zorbaugh stressed various points, including supporting WTE as opposed to landfilling, as well as calling out the EPA's failure to review criteria in their own proposed regulatory policy for a residual risk analysis.

Next, Mr. Zorbaugh gave a general summary of the Executive Team board reports and emphasized a very positive start to the first quarter, as well as a brief update on capital projects at the FFLF.

Consent Agenda

Mr. Zorbaugh concluded his report by providing a summary of the items for Board action in the Consent Agenda. Copies of the Board actions are attached.

1. BOARD ACTION NO. 2: MOTION TO APPROVE/ADOPT:

1. Minutes from January 19, 2023
2. January 2024 Disbursements
3. Equipment Purchase: Truck Tractors as presented, for a total gross cost of \$746,859 and an estimated \$75,000 of trade in/auction value, for the estimated total net cost of \$671,859, through COSTARS

Vice Chairperson Blowers thanked Mr. Zorbaugh for participating in the conversations on WTE and opened the floor to the Board for a motion to approve the actions set forth on the Consent Agenda.



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Motion: D. Becker

Seconded: J. Deerin

Adopted: Unanimously

Chief Financial Officer

Mr. Youngs began by providing highlights of LCSWMA's financials for the month of January, with tonnage exceeding budget, despite two snow events. Mr. Youngs continued reporting above budget details in operating revenues, as well as other long-term financial projects and investments.

Next, Mr. Youngs highlighted recognitions to several departments, including Emily Patzer, Claire Paton, Aaron Cutarelli, and Cathy Sultzbaugh for their efforts with providing support to the field work conducted by the auditors. In addition, Mr. Youngs recognized Nick Kohr and the engineering team's work on capital projects, including the fire suppression installation project. Additionally, Mr. Youngs recognized Nicole Roy's work leading the effort on the upcoming launch of the new Enterprise Risk Management (ERM) system, including data tracking, and insurance claims management, as well as giving thanks to Ms. Marsh for her efforts moving various safety initiatives forward in the absence of a safety coordinator.

Finally, Mr. Youngs presented details on three action items for Board consideration. Copies of the Board actions are attached.

1. BOARD ACTION NO. 2: RESOLUTION NO. 2024-04: MOTION TO APPROVE BINDING CERTAIN CASUALTY INSURANCE CONTRACTS BETWEEN RAFFLES INSURANCE, LTD. AND LCSWMA.

Vice Chairperson Blowers asked for a motion to authorize and approve the board action.

Motion: J. Deerin

Seconded: K. Weibel

Adopted: Unanimously

2. BOARD ACTION NO. 3: MOTION TO APPROVE REPLACEMENT OF LCSWMA'S INTERNAL SERVER EQUIPMENT AT THE QUOTED COST OF \$141,786.54 FROM COMPUTER, DESIGN AND INTEGRATION, LLC (CDI), THROUGH COSTARS.

Vice Chairperson Blowers asked for a motion to authorize and approve the board action.

Motion: S. Ulrich

Seconded: D. Becker

Adopted: Unanimously

3. BOARD ACTION NO. 4: MOTION TO APPROVE THE TRIANGLE COMMUNICATIONS QUOTE TO INSTALL THE ACCESS CONTROL AND CAMERA SYSTEM AT FFLF TOTALING \$80,073.67 THROUGH COSTARS.

Vice Chairperson Blowers asked for a motion to authorize and approve the board action.

Motion: K. Weibel

Seconded: J. Deerin

Adopted: Unanimously

Chief Operating Officer

Mr. Adams began with remarks on exceeding budget, despite the impact of weather events and a shoutout to the Operations team's success with coordination efforts. Mr. Adams also provided further information on the truck purchase and philosophy of maintaining a 60/40 ratio of CNG/diesel vehicles in order to take advantage of the incentivized \$10,000.00 per truck grant funding opportunity.

Vice Chairperson Blowers and Ms. Weibel offered kudos to the engineering team on the success with the short list of projects. Mr. Adams recognized Nick Kohr, Rob Burke, and John Snyder for their diligence.

In conclusion, Mr. Adams fielded questions from the Board regarding maintenance of CNG vs. diesel vehicles, the status of capital projects, including the new FFLF maintenance building construction and



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recognizing Kinsley Company as a great partner. In addition, Mr. Adams provided updates on the NOx system installation which concluded with successful results from the testing period.

Chief Business & Compliance Officer

Before introducing the Yearly Energy Governance & Risk Review focus topic, Ms. Marsh touched on a positive start to the year with both energy and compliance. Energy revenues exceeded budget, and forward hedging was very successful. Ms. Marsh deferred details to the forthcoming focus topic presentation.

Ms. Marsh continued with an update on the EPA's newly released standards for MACT regulations for large municipal waste combustors, including a presentation on the nine pollutant categories that MACT regulates, showing the 5-year average for SRMC and Lancaster WTE against the existing and newly proposed standards. Further, Ms. Marsh reiterated the importance of the EPA's failure to perform the risk analysis that is compliant with the Clean Air Act (CAA). Ms. Marsh explained that public comment will be heard until March 25th and LCSWMA is drafting a letter of comment to submit.

Ms. Weibel and the Board thanked Covanta for their partnership. In addition, Ms. Weibel commended Karen Gross and Kelly Morris for their diligence regarding the safe battery disposal campaign.

Ms. Marsh fielded questions from the Board and presented details on an action item for Board consideration. Copies of the Board actions are attached.

4. BOARD ACTION NO. 5: MOTION TO APPROVE THE AWARD OF THE ONE-YEAR CONTRACT FOR HHW SERVICES TO ACV ENVIRO FOR A TOTAL ESTIMATED ANNUAL COST OF \$309,724.05.

Vice Chairperson Blowers asked for a motion to authorize and approve the board action.

Motion: D. Becker

Seconded: S. Ulrich

Adopted: Unanimously

Focus Topic: Annual Energy Governance & Risk Review

Ms. Marsh introduced Ms. Brown to present a breakdown on the complex annual Energy Governance and Risk Review, including electric hedging markets at Lancaster WTE, insights on capacity pricing and penalty reforms for non-performance, updates on PJM capacity market reform, revenue vs. risk, as well as information regarding Renewable Energy Credits (RECs), including the contracted volume and average price and REC revenue by energy year.

Executive Session

Mr. Henderson, General Counsel, stated that an Executive Session would be held to discuss a Real Estate matter, but no actions will be taken during or after the Executive Session.

Adjournment

The Board Meeting adjourned at 9:44 a.m.

APPROVED THE 19th DAY OF APRIL 2024.



J. Scott Ulrich, Secretary

LCSWMA
CHECK AND WIRE DISBURSEMENTS LISTING
Jan-24

<u>CHECK #</u>	<u>PAYEE NAME</u>	<u>DATE</u>	<u>AMOUNT</u>
PAYROLL	INOVA	Various	\$737,490.72
PENSION	EMPOWER	Various	\$95,911.66
EFT	BAMBORA EXPENSES (CONCUR)	Various	\$3,627.99
EFT	BANK FEE - CHECKING ACCOUNT	1/16/2024	\$2,177.34
EFT	COLUMBIA BOROUGH	1/24/2024	\$4,168.00
EFT	COVANTA ELECTRIC FEE HARRISBURG	1/30/2024	\$115,325.37
EFT	COVANTA ELECTRIC FEE LANCASTER	1/31/2024	\$188,349.85
EFT	COVANTA PROFILED WASTE	1/31/2024	\$2,947.39
EFT	COVANTA SERVICE FEE - HARRISBURG	1/30/2024	\$1,339,589.82
EFT	COVANTA SERVICE FEE - LANCASTER	1/31/2024	\$1,716,850.73
EFT	HIGHMARK - HSA	Various	\$187,011.08
EFT	MERCHANT PARTNERS	1/3/2024	\$693.08
EFT	WORLDPAY	1/9/2024	\$16,478.47
EFT	COVANTA CAPITAL EXPENDITURES - WTE FIRE PROTECTION PROJECT	01/24/24	\$390,870.96
EFT	COVANTA CAPITAL EXPENDITURES - WTE CHARGING DECK ROOF MEMBRANE PROJECT	01/24/24	\$328,570.00
EFT	COVANTA CAPITAL EXPENDITURES - WTE FIRE PROTECTION PROJECT	01/24/24	\$192,467.90
EFT	COVANTA CAPITAL EXPENDITURES - SRMC COMPRESSOR REPLACEMENT PROJECT	01/24/24	\$113,742.16
EFT	COVANTA CAPITAL EXPENDITURES - SRMC BURNER CONTROLS PROJECT	01/24/24	\$111,946.25
EFT	COVANTA CAPITAL EXPENDITURES - SRMC EAST CRANE CONTROLS PROJECT	01/23/24	\$136,325.90
EFT	COVANTA CAPITAL EXPENDITURES - SRMC BURNER CONTROLS PROJECT	01/23/24	\$114,079.04
EFT	COVANTA CAPITAL EXPENDITURES - SRMC INFINITE COOLING PROJECT	01/23/24	\$60,715.21
EFT	COVANTA CAPITAL EXPENDITURES - SRMC ASH BUILDING LEACHATE	01/23/24	\$8,217.00
EFT	COVANTA CAPITAL EXPENDITURES - SRMC FIRE PROTECTION PROJECT	01/22/24	\$391,300.09
EFT	COVANTA CAPITAL EXPENDITURES - SRMC ELEVATOR CONTROLS	01/22/24	\$219,410.63
EFT	COVANTA CAPITAL EXPENDITURES - SRMC FIRE SERVICE BACKFLOW PREVENTER	01/22/24	\$137,982.02
EFT	COVANTA CAPITAL EXPENDITURES - SRMC WEST CRANE CONTROLS PROJECT	01/22/24	\$136,325.90
EFT	COVANTA CAPITAL EXPENDITURES - SRMC GRAPPLE REPLACEMENT PROJECT	01/22/24	\$131,794.30
EFT	COVANTA CAPITAL EXPENDITURES - SRMC SLIPSTICK CONVEYOR	01/22/24	\$131,096.12
EFT	COVANTA CAPITAL EXPENDITURES -	01/22/24	\$105,829.19
EFT	2024 CAPTIVE PREMIUM (SUSTAINABLE ASSURANCE COMPANY)	01/10/24	\$3,761,808.52
EFT	2024 SAC ADDITIONAL FUNDING	01/17/24	\$500,000.00
EFT	SAC INSURANCE PREMIUM TAX	01/24/24	\$112,794.00
EFT	PJM SETTLEMENT	1/12/2024	\$74.24
EFT	TRUIST BANK LOC FEES	1/26/2024	\$164,843.80
EFT	DEP FEES	1/22/2024	\$682,333.87
1230049	ACE HAULING	1/26/2024	\$498.58
1229828	Advanced Food Products	1/2/2024	\$2,321.50
1230050	AFFORDABLE HAULING AND DUMPSTER SERVICES	1/26/2024	\$4,442.99
1229977	AIRGAS USA, LLC	1/19/2024	\$886.31
1230031	ALAN TYE & ASSOCIATES LC	1/26/2024	\$1,398.80
1229946	ALBERT ROSTOLSKY RECYCLING	1/12/2024	\$320.00
1229905	ALLSPRING GLOBAL INVESTMENTS LLC	1/12/2024	\$1,520.20
1230042	ALLSPRING GLOBAL INVESTMENTS LLC	1/26/2024	\$1,552.23
1229991	ALS ENVIRONMENTAL	1/19/2024	\$1,007.50
1229925	ALS ENVIRONMENTAL	1/12/2024	\$1,878.00
1229864	ALS ENVIRONMENTAL	1/5/2024	\$9,028.90
1229916	AMAZON CAPITAL SERVICES, INC.	1/12/2024	\$93.80
1229852	AMAZON CAPITAL SERVICES, INC.	1/5/2024	\$870.65
1229985	AMAZON CAPITAL SERVICES, INC.	1/19/2024	\$871.04
1229933	ARM GROUP INC	1/12/2024	\$82,018.05
1230053	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	1/26/2024	\$204.22
1229879	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	1/5/2024	\$587.06
1229822	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	1/2/2024	\$1,651.08
1229939	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	1/12/2024	\$2,478.15
1230052	B & L CARSON DISPOSAL	1/26/2024	\$2,990.66
1229888	BACHMAN'S ROOFING, BUILDING &	1/5/2024	\$25.78
1230051	BACHMAN'S ROOFING, BUILDING &	1/26/2024	\$40.10
1230015	BAINBRIDGE FIRE COMPANY	1/19/2024	\$9,939.15
1230064	BEECHDALE WOODWORKS, LLC	1/26/2024	\$585.00
1230022	BERGEY'S TRUCK CENTER - WRIGHTSVILLE	1/19/2024	\$365.43

1230030	BERGEY'S TRUCK CENTERS - LEBANON	1/19/2024	\$130.90
1229968	BLUE ROCK FIRE RESCUE	1/19/2024	\$2,500.00
1229958	BRENNEMAN INC	1/12/2024	\$1,764.00
1230054	BRIAN K ZIMMERMAN	1/26/2024	\$194.18
1230093	C WHITE JR REFUSE	1/26/2024	\$738.48
1229969	CALL2RECYCLE, INC	1/19/2024	\$85.50
1229970	CAPITAL AREA GREENBELT ASSOCIATION	1/19/2024	\$7,500.00
1229889	CAPITAL REGION WATER	1/5/2024	\$75,807.53
1229840	CARDMEMBER SERVICE	1/5/2024	\$36,343.83
1229893	CARGAS SYSTEMS, INC.	1/5/2024	\$250.00
1230075	CARGAS SYSTEMS, INC.	1/26/2024	\$5,500.00
1229818	CAROL A. NISSLY	1/2/2024	\$1,000.00
1230089	CASELLA MID-ATLANTIC LLC	1/26/2024	\$18,825.25
1230055	CAULER CONTAINERS, INC.	1/26/2024	\$58,159.64
1229971	CDW GOVERNMENT INC	1/19/2024	\$3,281.70
1229830	CINTAS CORPORATION	1/2/2024	\$210.76
1229894	CINTAS CORPORATION	1/5/2024	\$441.78
1230086	CINTAS CORPORATION	1/26/2024	\$1,641.39
1229972	CINTAS CORPORATION	1/19/2024	\$1,672.45
1229898	CINTAS CORPORATION	1/12/2024	\$3,148.26
1229973	CITY OF HARRISBURG/CITY TREASURER	1/19/2024	\$93,660.41
1229927	CITY OF LANCASTER	1/12/2024	\$721.46
1229974	COLLIFLOWER INC	1/19/2024	\$1,619.48
1229975	COLONIAL ELECTRIC SUPPLY CO, INC	1/19/2024	\$1,719.99
1230099	COMCAST	1/26/2024	\$6,227.67
1229899	COMCAST	1/12/2024	\$152.66
1230097	COMMONWEALTH OF PA	1/26/2024	\$60.00
1229831	COMMONWEALTH PEST MANAGEMENT LLC	1/2/2024	\$120.00
1229976	COMMONWEALTH PEST MANAGEMENT LLC	1/19/2024	\$325.00
1230056	COMPLEAT RESTORATIONS	1/26/2024	\$131.21
1229901	CONCUR TECHNOLOGIES INC	1/12/2024	\$1,289.98
1229978	CONOY TOWNSHIP	1/19/2024	\$65,208.86
1229979	COUNTY LINE QUARRY INC	1/19/2024	\$3,020.91
1229902	COVANTA ENVIRONMENTAL SOLUTIONS, LLC	1/12/2024	\$5,000.00
1230029	COZEN O'CONNOR	1/19/2024	\$2,606.01
1230057	CRASS HAULING	1/26/2024	\$137.68
1229903	CROWN A EXCAVATING LLC	1/12/2024	\$1,470.50
1229904	CROWN CASTLE FIBER LLC	1/12/2024	\$2,202.10
1229906	CRYSTAL SPRINGS	1/12/2024	\$1,391.25
1230100	DAVID MILLER/ASSOCIATES INC	1/26/2024	\$510.00
1230058	DEAN MARTIN	1/26/2024	\$11,305.28
1229980	DEERE COUNTRY	1/19/2024	\$1,149.66
1230059	DELDA EXCAVATION & DEMOLITION	1/26/2024	\$884.89
1229907	DIXIE LAND ENERGY LLC	1/12/2024	\$3,756.89
1229981	DIXIE LAND ENERGY LLC	1/19/2024	\$23,689.80
1229838	DIXIE LAND ENERGY LLC	1/5/2024	\$24,963.00
1229982	DOCEO OFFICE SOLUTIONS LLC	1/19/2024	\$260.28
1229908	DONCIN TRANSPORT INC	1/12/2024	\$1,500.00
1229909	D-S PIPE & STEEL SUPPLY LLC	1/12/2024	\$60.00
1229890	EAGLE DISPOSAL	1/5/2024	\$4,360.37
1230060	EARL TOWNSHIP CONTRACT	1/26/2024	\$3,184.64
1230061	EAST DONEGAL TOWNSHIP OFFICE	1/26/2024	\$6,482.30
1229910	EAST HEMPFIELD TOWNSHIP	1/12/2024	\$268.00
1230062	EAST HEMPFIELD TOWNSHIP OFFICE	1/26/2024	\$19,412.33
1229891	ECON REFUSE SERVICE LLC	1/5/2024	\$4,959.29
1230063	ECON REFUSE SERVICE LLC	1/26/2024	\$26,623.53
1229911	ECONOMIC DEVELOPMENT COMPANY	1/12/2024	\$22,500.00
1230065	EDDYS CONSTRUCTION	1/26/2024	\$601.27
1229839	EDWARDS ELECTRIC & TELECOM INC	1/5/2024	\$130,500.00
1230066	ELIZABETHTOWN BOROUGH	1/26/2024	\$7,218.85
1229912	ENVISION ARCHITECTURE INC	1/12/2024	\$6,112.50
1230067	EPHRATA BOROUGH OFFICE	1/26/2024	\$7,134.08
1229983	EPTURA	1/19/2024	\$3,300.00
1229841	EPTURA	1/5/2024	\$5,758.45
1230068	EXTERIORS ROOFING/SIDING/ALUM.	1/26/2024	\$77.53

1229913	FISHER AUTO PARTS INC	1/12/2024	\$1,448.52
1230069	FRANKLIN & MARSHALL COLLEGE	1/26/2024	\$822.53
1230101	FREEHOLD CARTAGE INC	1/26/2024	\$1,250.00
1229842	FREEHOLD CARTAGE INC	1/5/2024	\$2,500.00
1229833	FREY LUTZ CORPORATION	1/2/2024	\$205.00
1229832	FREY LUTZ CORPORATION	1/2/2024	\$736.25
1229914	FREY LUTZ CORPORATION	1/12/2024	\$1,212.03
1230032	FREY LUTZ CORPORATION	1/26/2024	\$55,168.19
1229843	FUTURE CITY CENTRAL PA	1/5/2024	\$2,500.00
1230070	GAMBY'S DISPOSAL SERVICE	1/26/2024	\$9,246.91
1229987	GARBER SCALE COMPANY	1/19/2024	\$246.86
1229915	GEORGE W KISTLER INC	1/12/2024	\$12,018.05
1230010	GLOBAL CONSULTING USA LLC	1/19/2024	\$27,155.00
1229844	GROFF TRACTOR & EQUIPMENT, INC.	1/5/2024	\$1,461.25
1229917	HALDEMAN EQUIPMENT COMPANY LLC	1/12/2024	\$877.24
1229845	HARBOR FREIGHT TOOLS	1/5/2024	\$75.97
1230033	HDR ENGINEERING INC	1/26/2024	\$2,081.25
1229834	HENRY D. HANK	1/2/2024	\$1,000.00
1229878	HH GRAPHICS INC	1/5/2024	\$40.00
1229952	HH GRAPHICS INC	1/12/2024	\$111.50
1229821	HH GRAPHICS INC	1/2/2024	\$296.50
1230045	HH GRAPHICS INC	1/26/2024	\$338.00
1230019	HH GRAPHICS INC	1/19/2024	\$2,007.00
1229988	HIGHWAY EQUIPMENT & SUPPLY CO INC	1/19/2024	\$4,168.57
1229846	HIGHWAY EQUIPMENT & SUPPLY CO INC	1/5/2024	\$4,676.89
1229989	HILLYARD INC - LANCASTER	1/19/2024	\$428.97
1229918	HOWELLS LANC AUTO GLASS INC	1/12/2024	\$195.00
1229990	HUNTER KEYSTONE PETERBILT	1/19/2024	\$23.73
1229835	HUNTER KEYSTONE PETERBILT	1/2/2024	\$132.21
1229847	IMAGEFIRST	1/5/2024	\$56.70
1229919	IMAGEFIRST	1/12/2024	\$268.28
1230034	INDOOR CITY OF LANCASTER, INC	1/26/2024	\$927.50
1229836	INTERGOVERNMENTAL INSURANCE COOPERATIVE	1/2/2024	\$158,923.33
1229993	INTERNATIONAL SERVICE CENTER	1/19/2024	\$15.00
1230035	INTERNATIONAL SERVICE CENTER	1/26/2024	\$45.00
1229920	J C EHRlich CO INC	1/12/2024	\$71.40
1230071	JBS HAULING	1/26/2024	\$9,705.20
1230072	JOHN C APPEL JR & SONS	1/26/2024	\$657.44
1229957	JOHNSON CONTROLS SECURITY SOLUTIONS LLC	1/12/2024	\$782.70
1230096	JON ZAJAC II	1/26/2024	\$921.53
1229921	JONATHAN FREY BUILDING & REMODELING LLC	1/12/2024	\$1,391.22
1229813	KAUFFMAN'S SEPTIC SERVICE	1/2/2024	\$165.00
1229848	KAUFFMAN'S SEPTIC SERVICE	1/5/2024	\$187.50
1229922	KAUFMAN ENGINEERING INC	1/12/2024	\$2,982.57
1229849	KEN'S TRUCK REPAIR INC	1/5/2024	\$1,066.23
1229923	KEYSTONE COLLECTIONS GROUP	1/12/2024	\$468.00
1229850	KINSLEY CONSTRUCTION INC.	1/5/2024	\$192,665.47
1229815	KINSLEY CONSTRUCTION INC.	1/2/2024	\$369,834.81
1229816	KI-WE CLEANING	1/2/2024	\$1,000.00
1229924	KREIDER MULCH FARMS, INC.	1/12/2024	\$18.87
1229994	KUPPER ENGINEERING, LLC	1/19/2024	\$2,750.00
1229995	KZ PHOTO INC.	1/19/2024	\$160.00
1229930	LANCASTER AREA SEWER AUTHORITY	1/12/2024	\$111.00
1229851	LANCASTER AUTO PARTS(NAPA)	1/5/2024	\$7.40
1229996	LANCASTER AUTO PARTS(NAPA)	1/19/2024	\$19.99
1229926	LANCASTER AUTO PARTS(NAPA)	1/12/2024	\$102.48
1230036	LANCASTER BAR ASSOCIATION	1/26/2024	\$596.10
1229928	LANCASTER COUNTY TAX COLLECTION BUREAU	1/12/2024	\$1,046.00
1229827	LANCASTER GENERAL HEALTH	1/2/2024	\$911.00
1229929	LANCASTER STARTER & ALTERNATOR INC	1/12/2024	\$100.92
1230073	LANCASTER TOWNSHIP OFFICE	1/26/2024	\$11,482.85
1229997	LEAF	1/19/2024	\$2,327.00
1229998	LEAKWAY DOOR COMPANY	1/19/2024	\$3,365.00
1229853	LIFT, INC.	1/5/2024	\$459.29
1229854	LINDA M. GLADFELTER	1/5/2024	\$1,100.00

1229855	LLOYD'S REGISTER QUALITY ASSURANCE	1/5/2024	\$8,757.80
1229999	LOWE'S	1/19/2024	\$153.12
1229856	LOWE'S	1/5/2024	\$187.72
1229931	LYTX INC	1/12/2024	\$4,416.00
1230000	MAHANTANGO ENTERPRISES INC	1/19/2024	\$4,582.35
1230074	MANHEIM BOROUGH OFFICE	1/26/2024	\$4,445.87
1230002	MANHEIM HYDRAULICS LLC	1/19/2024	\$490.88
1230001	MANHEIM TOWNSHIP COMMISSIONERS	1/19/2024	\$16,969.48
1229857	MANOR TOWNSHIP	1/5/2024	\$2,241.24
1230037	MANOR TOWNSHIP	1/26/2024	\$2,340.00
1230003	MANOR TOWNSHIP	1/19/2024	\$88,317.52
1230004	MARTIN WATER CONDITIONING	1/19/2024	\$623.57
1229858	MATTHAI MATERIAL HANDLING INC	1/5/2024	\$573.87
1229859	MCI WORLDCOM	1/5/2024	\$56.92
1230005	MENDENHALL'S REFRIGERANT RECOVERY	1/19/2024	\$1,208.00
1229817	MET-ED	1/2/2024	\$134.26
1229934	MET-ED	1/12/2024	\$5,271.54
1229860	MID ATLANTIC STORAGE SYSTEMS, INC.	1/5/2024	\$121,304.61
1230076	MILLERSVILLE UNIVERSITY	1/26/2024	\$975.18
1229814	MOTOR TRUCK EQUIPMENT COMPANY	1/2/2024	\$8.39
1230077	MOUNT JOY BOROUGH	1/26/2024	\$6,426.61
1230079	MOUNT JOY TOWNSHIP	1/26/2024	\$7,822.58
1230078	MOUNTVILLE BOROUGH OFFICE	1/26/2024	\$2,424.13
1230038	MURRAY	1/26/2024	\$9,522.00
1230039	NEENAH FOUNDRY COMPANY	1/26/2024	\$2,255.53
1229861	NEW PIG CORPORATION	1/5/2024	\$734.98
1230006	NEW PIG CORPORATION	1/19/2024	\$957.64
1229935	NIKOLAUS & HOHENADEL LLP	1/12/2024	\$2,450.00
1230007	NIKOLAUS & HOHENADEL LLP	1/19/2024	\$3,948.75
1229992	NOTION SOLUTIONS, INC.	1/19/2024	\$4,112.50
1230008	OAKTREE OUTDOOR ADVERTISING, LP	1/19/2024	\$1,600.00
1229865	OAKTREE OUTDOOR ADVERTISING, LP	1/5/2024	\$1,600.00
1229900	PA DEPT OF LABOR & INDUSTRY-B	1/12/2024	\$53.29
1230009	PACE ANALYTICAL SERVICES, LLC	1/19/2024	\$2,250.00
1229829	PARAMOUNT CONTRACTING, INC.	1/2/2024	\$431.40
1229937	PENN WASTE, INC.	1/12/2024	\$400.22
1229965	PENN WASTE, INC.	1/12/2024	\$11,705.29
1230040	PENN WASTE, INC.	1/26/2024	\$136,535.40
1230080	PEQUEA MOBILE HOME SALVAGE	1/26/2024	\$1,652.69
1229936	PMAA U.C. FUND	1/12/2024	\$1,046.00
1229938	PPC LUBRICANTS, INC	1/12/2024	\$1,015.70
1230011	PPC LUBRICANTS, INC	1/19/2024	\$3,415.41
1229941	PPL CORPORATION	1/12/2024	\$47,773.00
1230098	PPL ELECTRIC UTILITIES - ALLENTOWN	1/26/2024	\$461.02
1230012	PPL ELECTRIC UTILITIES - ALLENTOWN	1/19/2024	\$961.15
1229940	PPL ELECTRIC UTILITIES - ST LOUIS	1/12/2024	\$1,385.40
1229867	PPL ELECTRIC UTILITIES - ST LOUIS	1/5/2024	\$7,599.92
1229868	PROVIDENCE ENGINEERING CORPORATION	1/5/2024	\$1,551.25
1230081	PURPLE HEART DISPOSAL	1/26/2024	\$6,751.69
1229942	QUADIENT FINANCE USA, INC.	1/12/2024	\$1,000.00
1230082	RAPHO TOWNSHIP	1/26/2024	\$5,701.49
1229943	RED WING BUSINESS ADVANTAGE ACCOUNT	1/12/2024	\$200.00
1229967	REPUBLIC SERVICES OF PA, LLC	1/12/2024	\$22,996.74
1230095	REPUBLIC SERVICES OF PA, LLC	1/26/2024	\$122,602.99
1229869	REPUBLIC SERVICES, INC.	1/5/2024	\$1,603.64
1229870	RESPOND FIRST AID SYSTEMS	1/5/2024	\$59.00
1229944	RESPOND FIRST AID SYSTEMS	1/12/2024	\$622.56
1230041	RESPOND FIRST AID SYSTEMS	1/26/2024	\$1,672.28
1230083	RICHARD L. SENSENIG COMPANY	1/26/2024	\$1,030.39
1229945	RKL LLP	1/12/2024	\$3,043.75
1229871	RKL LLP	1/5/2024	\$4,500.00
1229956	ROBERT K. SKACEL JR	1/12/2024	\$393.75
1230023	ROBERT K. SKACEL JR	1/19/2024	\$630.00
1230013	ROBERT M. FISCHER INC.	1/19/2024	\$320.95
1229872	ROGO FASTENER CO., INC.	1/5/2024	\$205.28

1230014	RW CONNECTION	1/19/2024	\$200.00
1229873	SAF-GARD SAFETY SHOE CO., INC.	1/5/2024	\$558.66
1230016	SCHEFFEY INC	1/19/2024	\$450.00
1230084	SCHEURICH ROOFING	1/26/2024	\$49.90
1229819	SCOTTY'S PAINTING & PAPER HANGING, INC.	1/2/2024	\$1,311.00
1229947	SCS ENGINEERS, PC	1/12/2024	\$4,100.00
1229874	SERVICE TIRE TRUCK CENTERS INC	1/5/2024	\$59.26
1229875	SHANNON A SMITH INC	1/5/2024	\$72,017.10
1230043	SIKICH LLP	1/26/2024	\$380.00
1230085	SNYDER & MYLIN EXCAVATING	1/26/2024	\$1,014.34
1229876	SNYDER BROTHERS INC.	1/5/2024	\$1,491.60
1229949	STAPLES CONTRACT AND COMMERCIAL, LLC	1/12/2024	\$1,806.11
1230017	STEWART-AMOS EQUIPMENT CO	1/19/2024	\$1,524.68
1229820	SUN LIFE ASSURANCE COMPANY OF CANADA	1/2/2024	\$7,905.78
1229877	SUSQUEHANNA FIRE EQUIPMENT CO.	1/5/2024	\$92.50
1230018	SUSQUEHANNA NATIONAL HERITAGE AREA	1/19/2024	\$7,083.33
1229950	SUSQUEHANNA RIVER BASIN COMMISSION	1/12/2024	\$373.97
1230044	SWANA	1/26/2024	\$245.00
1230087	TERRE HILL BOROUGH OFFICE	1/26/2024	\$1,119.35
1229951	THE BENECON GROUP	1/12/2024	\$29.25
1230020	THE METER GUY, LLC	1/19/2024	\$747.75
1229953	TODD A DUFFEY	1/12/2024	\$400.00
1229986	TODD ESHLEMAN	1/19/2024	\$3,455.22
1229880	TRANSTECK, INC.	1/5/2024	\$1,720.52
1229954	TRANSTECK, INC.	1/12/2024	\$4,713.96
1230088	TRI COUNTY DISPOSAL LLC	1/26/2024	\$3,583.26
1229955	TRIANGLE COMMUNICATIONS INC	1/12/2024	\$206.00
1229881	TRIANGLE COMMUNICATIONS INC	1/5/2024	\$1,360.00
1230021	TRIANGLE COMMUNICATIONS INC	1/19/2024	\$4,145.00
1230024	UGI CORPORATION	1/19/2024	\$416.82
1229823	UGI CORPORATION	1/2/2024	\$1,508.39
1229882	UGI CORPORATION	1/5/2024	\$5,537.20
1230046	UGI CORPORATION	1/26/2024	\$52,501.57
1229959	UGI ENERGY SERVICES LLC	1/12/2024	\$8,777.99
1229883	ULINE	1/5/2024	\$28.50
1230025	ULINE	1/19/2024	\$69.09
1229960	ULINE	1/12/2024	\$291.01
1230026	UNITED PARCEL SERVICE	1/19/2024	\$85.31
1230047	UNITED PARCEL SERVICE	1/26/2024	\$105.97
1229837	VERISK 3E	1/5/2024	\$2,535.75
1229961	VERIZON	1/12/2024	\$67.42
1229884	VERIZON	1/5/2024	\$205.42
1229886	VERIZON	1/5/2024	\$2,075.06
1229885	VERIZON	1/5/2024	\$4,198.14
1229824	VISION BENEFITS OF AMERICA	1/2/2024	\$830.44
1230027	VONAGE BUSINESS INC	1/19/2024	\$1,817.80
1229962	WAGGONER CONSTRUCTION INC	1/12/2024	\$1,292.00
1229963	WALTERS PORTABLE TOILETS	1/12/2024	\$1,346.89
1229892	WALTERS SERVICES, INC.	1/5/2024	\$731.87
1230028	WARNER HOLDINGS LLC	1/19/2024	\$109.00
1229966	WASTE MANAGEMENT - LANCASTER	1/12/2024	\$13,473.83
1230090	WEST DONEGAL TOWNSHIP OFFICE	1/26/2024	\$6,368.98
1230091	WEST HEMPFIELD TOWNSHIP OFFICE	1/26/2024	\$12,088.12
1230092	WEST LAMPETER TOWNSHIP OFFICE	1/26/2024	\$10,428.35
1229825	WINDSTREAM COMMUNICATIONS INC	1/2/2024	\$36.35
1230048	WINDSTREAM COMMUNICATIONS INC	1/26/2024	\$120.68
1230094	X/S WASTE TRANSPORT	1/26/2024	\$980.73
1229826	YARNELL SECURITY SYSTEMS	1/2/2024	\$852.00
1229964	YOE PARTS & EQUIPMENT INC	1/12/2024	\$307.37
1229887	YOE PARTS & EQUIPMENT INC	1/5/2024	\$2,622.98
			<hr/>
			\$15,045,113.00



Board Action No. 1 (3)

ISSUE: Purchase of Equipment for 2024 Delivery

BACKGROUND: LCSWMA utilizes a cyclical equipment replacement schedule, with replacement frequency based on utilization rate, maintenance costs, and residual value of each type of equipment. Staff presented the 2024 fiscal year budget and capital expenditures plan (including equipment) at the October Board of Directors’ meeting, with Board action on the budget at the November meeting.

DISCUSSION: LCSWMA uses cooperative bidding and purchasing contracts when available to procure new equipment to minimize cost. The chart below details the site, type and model, cost, estimated trade-in or auction value, net cost, 2024 budget amount, variance to this amount, and purchasing contract for each piece of equipment. This is the second of several batch purchases of equipment for 2024.

Site	Type of Equipment	Model	Price	Estimated Trade/Auction Value	Net Cost	2024 Budget Amount	2024 Budget Variance	Purchasing Contract
Transportation	CNG Truck Tractors (2)	2025 Kenworth T880	\$549,560	\$50,000	\$499,560	\$520,000	\$20,440	COSTARS
Transportation	Diesel Truck Tractor (1)	2025 Kenworth T880	\$197,299	\$25,000	\$172,299	\$205,000	\$32,701	COSTARS
Total			\$746,859	\$75,000	\$671,859	\$725,000	\$53,141	

RECOMMENDATION: Staff recommends the LCSWMA Board of Directors approve the purchase of the equipment as presented, for a total gross cost of \$746,859 and an estimated \$75,000 of trade in/auction value, for the estimated total net cost of \$671,859.

APPROVED BY THE BOARD OF DIRECTORS:

(signature)

February 16, 2024

(date)

RESOLUTION NO. 2024-04

LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA

A RESOLUTION AUTHORIZING AND APPROVING BINDING CERTAIN CASUALTY
INSURANCE CONTRACTS BETWEEN RAFFLES INSURANCE, LTD. AND LANCASTER
COUNTY SOLID WASTE MANAGEMENT AUTHORITY

WHEREAS, the Lancaster County Solid Waste Management Authority (“LCSWMA” or “the Authority”) utilizes a captive insurance structure, Raffles Insurance, LTD. (“Raffles”), owned by the collective body of insured entities and managed by Captive Resources LLC, for the procurement of General Liability, Business Automobile, and Workers’ Compensation insurances (“Insurances”). Zurich American Insurance Company (“Zurich”) is the fronting carrier.

WHEREAS, the Authority’s current General Liability, Business Automobile, and Workers’ Compensation insurance policies, with collectively \$287,497 in premium, expire March 31, 2024 (“Expiring Policies”);

WHEREAS, the Authority currently has in force the following Expiring Policies: (1) a General Liability policy written by Zurich with a \$2 million limit (premium cost \$120,786); (2) a Business Automobile policy written by Zurich with a \$2 million limit (premium cost \$99,736); and (3) a \$1 million Workers’ Compensation policy written by Zurich (premium cost \$66,975);

WHEREAS, the Authority provided a renewal submission including required information, including but not limited to, estimated plan-year operating revenues, estimated plan-year salaries and wages, and quantities of covered vehicles.

WHEREAS, the Authority’s 2024 approved budget incorporates an aggregate premium increase of 10% for renewing the Expiring Policies.

WHEREAS, the Authority received pricing on February 15, 2024 for renewing the Expiring Policies at an aggregate premium cost of \$296,862 (+3.3% increase).

THEREFORE, BE IT RESOLVED, that on or before April 1, 2024, the Authority shall bind coverage for the Insurances written through the Raffles Insurance, LTD. insurance captive with coverages substantially equal to, or better than, the Expiring Policies, as determined by the Chief Executive Officer (“CEO”) of the Authority and collective annual premium of \$296,862 for the plan year beginning April 1, 2024; and

FURTHER RESOLVED, by the Board of the Authority, that Robert B. Zorbaugh, LCSWMA’s CEO, acting alone, hereby is authorized and directed to take all actions, and to execute and deliver all documents, in the name and on behalf of the Authority, and under its corporate seal or otherwise, and to pay all such expenses, which shall in his judgment be necessary, proper or advisable in order to fully carry out the intent of, and to fully effectuate, the foregoing resolution.

LANCASTER COUNTY SOLID WASTE
MANAGEMENT AUTHORITY

By: 

John Blowers, Vice-Chairperson



Board Action No. 3

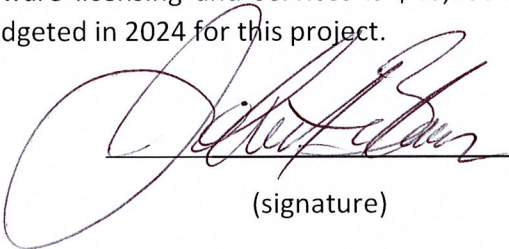
ISSUE: Replacement of LCSWMA's internal server equipment as part of the ongoing technology equipment refresh cycle.

BACKGROUND: LCSWMA replaces information system hardware on a 5-year schedule that is extended as appropriate. Systems are replaced to ensure reliability and performance while also maintaining supportability from the manufacturers.

DISCUSSION: In 2024, Information Technology (IT) is making a significant shift to utilizing cloud services and reducing the dependence on internal and on-premises resources. As several servers reached the end of useful life, and in review of the remaining non-cloud infrastructure requirements, the IT team identified a server refresh plan that is significantly less in scope than prior iterations of server replacements. The hardware quoted includes a five-year maintenance and support arrangement as well as three-year Microsoft licensing and five-year infrastructure management services.

RECOMMENDATION: Computer, Design and Integration, LLC (CDI), has provided a quote for the required equipment and services. CDI is a Costars approved vendor. The quoted cost of the equipment is \$95,031.34 and the multi-year software licensing and services is \$46,755.20 for a combined quote of \$141,786.54. \$225,000 was budgeted in 2024 for this project.

APPROVED BY THE BOARD OF DIRECTORS:

A handwritten signature in dark ink, appearing to be "John A. [unclear]", written over a horizontal line. The signature is cursive and somewhat stylized.

(signature)

February 16, 2024

(date)



Board Action No. 4

ISSUE: Frey Farm Landfill (FFLF) Site Access Control and Camera Replacement

BACKGROUND:

LCSWMA facilities are equipped with various technology inclusive of site security and on-premise camera surveillance to monitor site safety, security and operations. Camera surveillance provides managers with the ability to monitor site operations and traffic flow. These systems prove valuable during times of debate on claims and incidents while also providing means for coaching employees on best practices for safety and equipment operation. The FFLF facility utilizes numerous cameras with video storage and playback functionality as well as site security systems to monitor and limit access to the site.

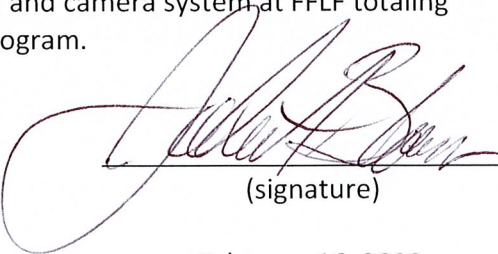
DISCUSSION:

Staff obtained pricing through the PA COSTARS purchasing program. Triangle Communications, a reputable Lancaster County organization, provided a quote using the Avigilon camera system and a comprehensive access control system utilizing Access IT software. Avigilon systems are used at all other LCSWMA sites. This project is necessary because (1) the existing camera system is at the end of its useful life and (2) there is equipment needed to outfit the new maintenance and administrative building at the FFLF. The site access control and camera replacement was budgeted in 2024 at \$90,000.

Company	Site Access Control Quote	Camera Quote	TOTAL
Triangle Communications	\$24,181.00	\$55,892.67	\$80,073.67

RECOMMENDATION: Staff recommends the LCSWMA Board of Directors approve the Triangle Communications quote to install the access control and camera system at FFLF totaling \$80,073.67 through the PA COSTARS purchasing program.

APPROVED BY THE BOARD OF DIRECTORS:


(signature)

February 16, 2023
(date)



Board Action No. 5

ISSUE: Award of Contract for Household Hazardous Waste (HHW) Services

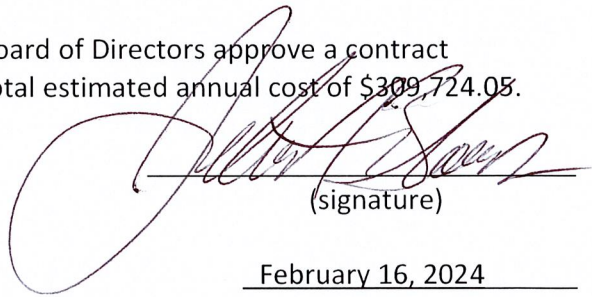
BACKGROUND: Lancaster County residents may deliver to LCSWMA’s HHW Facility, free of charge, household hazardous waste and electronic waste. Approximately 41,000 residents deliver materials to the HHW facility, with over 1,600 tons of material received each year. The household hazardous waste portion of this material is consolidated, packaged, and transported from the site for processing by a vendor. The current contract for these services with ACV Enviro, Republic Services, expires on February 29, 2024.

DISCUSSION: In December, LCSWMA staff released a request for proposal (RFP) for household hazardous waste services to include packaging, transportation, and treatment/recycling/disposal of materials received at the HHW Facility for a one-year term. LCSWMA received proposals from two qualified vendors. A summary of the cost from each vendor is listed below, which is based on the annual estimated waste quantities listed in the RFP.

Company	Total Estimated Annual Cost
ACV Enviro	\$309,724.05
MXI	\$357,152.25

RECOMMENDATION: Staff recommends the Board of Directors approve a contract award to ACV Enviro for a one-year term at a total estimated annual cost of \$309,724.05.

APPROVED BY THE BOARD OF DIRECTORS:



(signature)

February 16, 2024
(date)